



**INGENIOUS**

# **INTERNATIONALISATION GRANT APPLICATION FORM**



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## Guidelines

Before completing the Application Form, please read carefully the text of the Guidelines for applicants at <https://ingenious-eurocluster.eu/internationalisation-grants/>. If you still have questions, please contact Anna Marytová [marytova@nanoprogess.eu](mailto:marytova@nanoprogess.eu)

**Please note that all questions are mandatory. All required fields in the application form needs to be filled-in (applications with not all filled-in fields are not eligible)!**

Before submitting your application, please remember to **sign the application form at page 5.**

**No additions or changes to an application can be made after it has been submitted**, nor after it has been selected.

**! IMPORTANT: THE PRINCIPLE OF ONE GRANT PER SME APPLIES!**

### Data processing

Data included in the application forms will be used solely for the purpose of the evaluation process of the call, and may be shared among the INGENIOUS partners. In order to receive the financial support, the selected organisations must consent that their data are used within the whole duration of the project, including with the European Commission and for communication and dissemination purposes. Details about this will be included in the agreement between the selected organisations and Mazovia Cluster ICT (INGENIOUS Coordinator). Terms and conditions of the processing of personal data and the requirements of GDPR in Poland. For any questions regarding the privacy policy, please contact: Ewa Rekosz [erekosz@gmail.com](mailto:erekosz@gmail.com)

## Section 1 General Information

|                  |  |
|------------------|--|
| Application date |  |
|------------------|--|

### 1.1 Company Profile

|                             |  |
|-----------------------------|--|
| Company name                |  |
| Company address<br>(street) |  |
| City, Postcode              |  |
| Country                     |  |
| Webpage                     |  |
| Social Media Channels       |  |
| Company VAT number          |  |

### 1.2 Person Profile

|                                   |  |
|-----------------------------------|--|
| Title (Mr, Mrs, Ms)               |  |
| Academic degree                   |  |
| Family Name                       |  |
| First Name                        |  |
| Position in the company           |  |
| Telephone<br>Number/Mobile Number |  |
| Email Address                     |  |

### 1.3 About Your Company

#### Nature of your business:

Production                      Service                      Other(specify) .....

#### Sector of your business:

Metal working                      ICT                      Nanotechnology

Plasmatechnology                      Other (specify) .....

### 1.4 Other funding from INGENIOUS or other Eurocluster projects

Did you submit another application for INGENIOUS funding?                      YES                      NO

If yes, what amount of funding did you apply for?                      .....€

Did you submit a similar application to another Eurocluster project call?                      YES                      NO

(Please note that if selected, it will be necessary for you to verify that you are not presently receiving any funds for the same internationalisation under the agreement that was previously executed with the Mazovia Cluster ICT).

**Double financing/ Co-financing**

I declare that I have NOT made any double financing of expenditure through other financial sources.

I declare that I have applied for same project in another Eurocluster call.

Name of project .....

Reasons to apply .....

.....  
.....

**1.5 SME Declaration**

|  |     |    |
|--|-----|----|
| Are you a SME in accordance with the SME definition of the European Union <sup>1</sup> | YES | NO |
| The applicant employs fewer than 250 persons   | YES | NO |
| The applicant has an annual turnover not exceeding EUR 50 million                      | YES | NO |
| The applicant has annual balance sheet total not exceeding EUR 43 million              | YES | NO |

**1.6 Cluster Membership**

Is your company member of a cluster? YES NO

What is the name of the cluster? .....

**1.7 Compliance Declaration**

**INGENIOUS Guide for Applicants for Internationalisation Grant**

By signing this document, I understand and agree with the INGENIOUS Guide for Applicants for Internationalisation Grant.

**Privacy declaration**

With submitting the application form, you give your consent that your proposal will be shared with the INGENIOUS partners. All INGENIOUS partners have signed a confidentiality agreement and will treat your information accordingly.

I understand and agree with INGENIOUS privacy declaration YES NO

By signing this document, I confirm that the information included in this Application Form is correct and true to the best of your knowledge.

<sup>1</sup> Self-assessment on SME status: <https://goo.gl/29PDBb>

**Financial Stability**

By signing this document, I confirm that the company applying is not “in difficulty” as defined at 2.1 of the Community Guidelines and State Aid for Rescuing and Restructuring Firms in Difficulty<sup>2</sup> at the date of this declaration.

|  |
|--|
| <b>Signature</b><br>(qualified electronic signature or hand-written with BLUE INK! Colour scan is required!) |
| Name   |
| Position   |
| Date   |

Only Internationalisation/mission to the below described regions are available for funding.

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<sup>2</sup> <https://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:C:2004:244:0002:0017:EN:PDF>

**1.8 Target countries**

| <b>Main Target countries</b>         | <b>Specific options of target countries according to INGENIOUS experience (examples)</b> |
|--------------------------------------|--|
| <a href="#"><u>Africa</u></a>        | Cape Verde   |
|                                      | Mozambique   |
|                                      | South African Republic   |
|                                      | Senegal  |
|                                      | Guinea   |
|                                      | Morocco  |
| <a href="#"><u>Asia</u></a>          | Vietnam  |
|                                      | China  |
|                                      | Japan  |
|                                      | South Korea  |
|                                      | Singapore  |
|                                      | India  |
| <a href="#"><u>North America</u></a> | Canada   |
| <a href="#"><u>Latin America</u></a> | Chile  |
|                                      | Mexico   |
|                                      | Brazil   |
|                                      | Argentina  |
|                                      | Peru   |
|                                      | Bolivia  |

**2.1 Target country (max. 1200 characters including spaces)**

*Please explain why you chose mission to one of the target countries and what are your expectation from the mission (40 points, threshold 20 points)*

**2.2 Importance (max. 1200 characters including spaces)**

*Please explain why this mission is important to you and your SME (40 points, threshold 20 points)*

**2.3 Motivation (max. 1200 characters including spaces)**

*Please explain your motivation to conduct the mission and apply for the Internationalisation Grants (20 points, threshold 10 points)*