



INGENIOUS

TRAINING GRANT APPLICATION FORM



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Guidelines

Before completing the Application Form, please read carefully the text of the Guidelines for applicants at <https://ingenious-eurocluster.eu/training-grants/>. If you still have questions, please contact Katherina Ulrich ku@balticnet-plasmatec.org

Please note that all questions are mandatory. All required fields in the application form needs to be filled-in (applications with not all filled-in fields are not eligible)!

Before submitting your application, please remember to **sign the application form at page 5**.

No additions or changes to an application can be made after it has been submitted, nor after it has been selected.

! IMPORTANT: THE PRINCIPLE OF ONE GRANT PER SME APPLIES!

Data processing

Data included in the application forms will be used solely for the purpose of the evaluation process of the call, and may be shared among the INGENIOUS partners. In order to receive the financial support, the selected organisations must consent that their data are used within the whole duration of the project, including with the European Commission and for communication and dissemination purposes. Details about this will be included in the agreement between the selected organisations and Mazovia Cluster ICT (INGENIOUS Coordinator). Terms and conditions of the processing of personal data and the requirements of GDPR in Poland. For any questions regarding the privacy policy, please contact: Ewa Rekosz erekosz@gmail.com

Section 1 General Information

Application date	
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1.1 Company Profile

Company name	
Company address (street)	
City, Postcode	
Country	
Webpage	
Social Media Channels	
Company VAT number	

1.2 Person Profile

Title (Mr, Mrs, Ms)	
Academic degree	
Family Name	
First Name	
Position in the company	
Telephone Number/Mobile Number	
Email Address	

1.3 About Your Company

Nature of your business:

Production Service Other(specify)

Sector of your business:

Metal working ICT Nanotechnology

Plasmatechnology Other (specify)

1.4 Other funding from INGENIOUS or other Eurocluster projects

Did you submit another application for INGENIOUS funding? YES NO

If yes, what amount of funding did you apply for? €

Did you submit a similar application to another Eurocluster project call? YES NO

(Please note that if selected, it will be necessary for you to verify that you are not presently receiving any funds for the same training under the agreement that was previously executed with the Mazovia Cluster ICT).

Double financing/ Co-financing

I declare that I have NOT made any double financing of expenditure through other financial sources.

I declare that I have applied for same project in another Eurocluster call.

Name of project

Reasons to apply

.....
.....

1.5 SME Declaration

Are you a SME in accordance with the SME definition of the European Union ¹	YES	NO
The applicant employs fewer than 250 persons	YES	NO
The applicant has an annual turnover not exceeding EUR 50 million	YES	NO
The applicant has annual balance sheet total not exceeding EUR 43 million	YES	NO

1.6 Cluster Membership

Is your company member of a cluster? YES NO

What is the name of the cluster?

1.7 Compliance Declaration

INGENIOUS Guide for Applicants for Training Grant

By signing this document, I understand and agree with the INGENIOUS Guide for Applicants for Training Grant.

Privacy declaration

With submitting the application form, you give your consent that your proposal will be shared with the INGENIOUS partners. All INGENIOUS partners have signed a confidentiality agreement and will treat your information accordingly.

I understand and agree with INGENIOUS privacy declaration YES NO

By signing this document, I confirm that the information included in this Application Form is correct and true to the best of your knowledge.

¹ Self-assessment on SME status: <https://goo.gl/29PDBb>

Financial Stability

By signing this document, I confirm that the company applying is not “in difficulty” as defined at 2.1 of the Community Guidelines and State Aid for Rescuing and Restructuring Firms in Difficulty² at the date of this declaration.

Signature (qualified electronic signature or hand-written with BLUE-INK! Colour scan is required!)
Name
Position
Date

Only trainings with the below described topics are available for funding.

² <https://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:C:2004:244:0002:0017:EN:PDF>

1.8 Training topics

Main Categories	Sub-categories
<u>Concept creation & development</u>	Feasibility study for technology and process adoption leading to competitive higher sustainability and digitalisation
	Feasibility study for advanced material solutions leading to competitive higher sustainability and digitalisation
	Feasibility study for new-to-firm green products/services or business process innovations adopted in Energy Intensive Industries
	Feasibility study for quantitative reduction of GHG emission and reduction in the use of resources (energy, water, materials) in Energy Intensive Industries
	Feasibility study for energy efficiency products/services in Energy Intensive Industries
	Feasibility study for circular economy of industrial by-products (Recycling, reusing, reduction)
	Feasibility study for new business models, new financial and investment methodologies
	Green and digital transition
	Resilience preparedness / business continuity plan
	R&D/Prototype/demonstration
<u>Market development & Business strategy</u>	Access private finance
	Market studies
	Business process improvements
	Marketing
	Business model for innovative solutions
	Technical, economic and environmental assessment (incl. Life Cycle Analysis)
	Development of green business models
<u>Internationalisation</u>	Market studies in the targeted countries
	Definition of an Internationalisation strategy
	Compliance verification
	Export funding
	Finding local/international partners
<u>Other</u>	CSR (Corporate Social Responsibility)
	Intellectual property
	ICT consultancy
	Up / re-skilling and attracting talents for SME
	Human resources
	Cyber security

2.1 Educational achievement (max. 1200 characters including spaces)

Please explain your current educational achievement and how this training will improve your working skills? (40 points, threshold 20 points)

2.2 Importance (max. 1200 characters including spaces)

Please explain why this training is important to you and your SME (40 points, threshold 20 points)

2.3 Motivation (max. 1200 characters including spaces)

Please explain your motivation to conduct the training and apply for the Training Grant (20 points, threshold 10 points)